

Minutes  
Bluff City Board of Mayor and Aldermen  
Regular Meeting  
June 6, 2023

Mayor Broyles opened the meeting at 6:05 p.m.

Members present were Julie Venable, Carol Keith and Ben Adams

Sandra Madison was absent

Prayer was given by Carol Keith followed by the Pledge of Allegiance lead by Greg Depew

Mayor Broyles opened the floor for the following:

Discussion – Calvin Clifton with City Engineers, Mattern & Craig

Mr Clifton stated, the Main Street Project is 99% complete. We are waiting to see the decision on the R.D. application for sewer so we can proceed on the surface paving. The Garage Pump Station is in service. There is some clean up still to do. The Railroad Street sewer is complete except some final clean up. Mr Clifton stated we are still waiting to hear on the applications filed with TDEC, through the Development District, on Asset Management Plans, one for the water and one for the sewer systems. Mayor Broyles stated I appreciate how closely you worked with us. The new pump station has already shown its merit.

Discussion – Rebecca Broyles with the Family Committee

Mrs Broyles stated I am going over some of the events we have planned. We have a Father's Day Dance scheduled for this Saturday. We have a community yard sale scheduled at the ball field on June 24<sup>th</sup> as a fund raiser. It will cost \$10.00 per parking spot. On July 1<sup>st</sup> at Wells Park, we are having Patriots Day including vendors and food trucks and different activities. Mrs Broyles stated Trinity Malone and Beth Smith are going to be on Chanel 11 News on July 31<sup>st</sup> to discuss our Back to School Bash. The Bash will be held on August 5<sup>th</sup>. We are taking donations. The Committee's goal is to give children a backpack with school supplies in it. Mrs Broyles continued to discuss some of the Committee's plans. These plans are on their Facebook page. Vice Mayor Keith thanked Mrs Broyles and the Committee for their work for the children. Alderwoman Venable stated don't feel bad if it does not go as planned because our first Heritage Days had to be cancelled. Mayor Broyles stated please pass on to the Committee how much the Board appreciates the things they are doing.

Discussion / Action – BMA Meeting Minutes for May 2, 2023

Motion to approve was made by Vice Mayor Keith. Second by Alderwoman Venable. Vote went as follows: Alderwoman Venable – Yes, Vice Mayor Keith – Yes and Alderman Adams – Yes. Motion carried.

Public Comments – First Session

Justin Widener of 364 Cedar Street stated I would like to be considered to be part of the Board. I believe I would be a great asset to the Board. If that is a possibility, I would appreciate it.

Carolyn Payne of 4818 Bluff City Hwy stated I think this is just an oversight on this one. The second set of Citizen Comments was not placed at the end as it was before. Mayor Broyles stated it was in accordance to the order with the TCA. Alderwoman Venable stated I think she does have a point. You can't speak if you don't know what is spoke about. Mayor Broyles stated the Board made a decision. It was publicly heard and we will consider your request.

Vice Mayor Keith stated we did have only one comments section. We worked to get it twice. Mrs Keith stated the Mayor said he would check into that.

Discussion / Action: First Reading – Ordinance 2023-003

City Attorney Paul Frye read the ordinance which will be known as the Town of Bluff City's Social Media Policy. Motion to approve on First Reading was made by Alderman Adams. Second by Vice Mayor Keith. Vote went as follows: Alderwoman Venable – Yes, Vice Mayor Keith – Yes and Alderman Adams – Yes. Motion carried.

Discussion / Action: Resolution 2023-015

City Attorney Paul Frye presented the resolution which Authorizes the Mayor to execute an agreement with the City of Bristol, Tennessee as Lead Entity for the Northeast Tennessee/Virginia Home Consortium. Mayor Broyles stated that the city has been a member of the Home Consortium for many years and we occupy a seat on that Board. Motion to approve was made by Alderman Adams. Second by Vice Mayor Keith. Vote went as follows: Alderwoman Venable – Yes, Vice Mayor Keith – Yes and Alderman Adams – Yes. Motion carried.

Discussion/ Action: Resolution 2023-015

Mayor Broyles presented the resolution which allows budget amendments for the fiscal year ending June 30, 2023. Motion to approve was made by Alderman Adams. Second by Vice Mayor Keith. Vote went as follows: Alderwoman Venable – Yes, Vice Mayor Keith – Yes and Alderman Adams – Yes. Motion carried.

Report from the Mayor / Town Manager – Jeff Broyles

Mayor Broyles reported that we had another great month in Bluff City. The Blue Team (Police Department) has performed well in keeping our citizens safe. They participated in several key events. We had a car seat event and they participated in a Woodmen event. Mr Broyles stated the Red Team, Allen's team (Public Works) hook or crook it gets done. I can't say enough about our customer service from the White Team (Sharon and our clerk staff). Even if they are covered up, it's nothing but help the customer. We are very lucky to have the 23 people that work at the City of Bluff City. Mayor Broyles stated the Board is taking calls from citizens. They make laws for the city. I appreciate their activity and thank them for their excellent service.

Second Session – Public Comments

Carolyn Payne stated this is why I asked the previous question. I ask that you put it back the way it was. Ms Payne voiced concern about the vacant seat on the Board. Ms Payne stated I would like to be considered when you do. Ms Payne voiced concern about the Town Manager position.

Jerry Malone of 372 Smith Street stated the Family Committee is doing a fantastic job. Mr Malone stated that the museum is going well. We have 2 projects ongoing. One is a diorama. Mr Malone stated they are going to do a project on early racetracks. Mr Malone continued explaining their activities.

Report from City Attorney - Paul Frye

Mr Frye reported that he had collected approximately \$4,500.00 in delinquent taxes this month. Mr Frye stated that in the up-coming Sullivan County Tax Sale, Bluff City only has 1 parcel of property in the sale.

Discussion / Action: Financial Report – Sharon Greene, CMFO

Ms Greene reported the following fund balances as of April 30, 2023: General Fund - \$2,212,600.00, Sanitation Fund - \$27,885.00, Special Police Fund - \$5,690.00, Debt Service Fund - \$163,201.00, Sinking Fund - \$3,094.00, Water / Sewer Fund - \$1,005,960.00. Motion to approve was made by Vice Mayor Keith. Second by Alderman Adams. Vote went as follows: Alderwoman Venable – Yes, Vice Mayor Keith – Yes and Alderman Adams – Yes. Motion carried.

Report- Chief of Police – Greg Depew

Chief Depew stated we have been trying to be more involved with our community. We went to a Career Day. We spent a day at the library. Chief Depew stated I can't say enough about the officers this town has. I feel today we have the best Police Department I have worked with. Chief Depew thanked the Board for supporting them in what they do.

Mayor Broyles thanked officer Bays for joining us.

Chief Depew presented the report for May, 2023 (SEE ATTACHED)

Report – Public Works – Allen Moultrie, Supervisor

Mr Moultrie presented the report for May, 2023 (SEE ATTACHED)

Mr Moultrie stated that the Water Plant is operating normally. We have repaired 4 leaks in our distribution system.

Mr Moultrie reported that the sewer department is operating well with no overflows. The city workers are working hard to maintain the brush pickup.

Finance and Administration – Sharon Greene, CMFO

Ms Greene stated that the girls are working hard to get everything ready for the end of the fiscal year. Mayor Broyles stated Sharon has been working very hard and is a wonderful asset to the town.

Sullivan County Commissioners -- None Present

Board of Mayor and Aldermen Comments

Alderwoman Venable stated I just wish we could get more people to come to the meetings.

Vice Mayor Keith thanked everybody for being here. We have come a long way. There are things with the Committee for the kids and grownups to do. Ms Keith stated I am here if you need me.

Alderman Adams stated we are making progress, getting along and working together. Mr Adams thanked Mr Clifton with Mattern & Craig for their work. Mr Adams stated I am proud to serve with you guys.

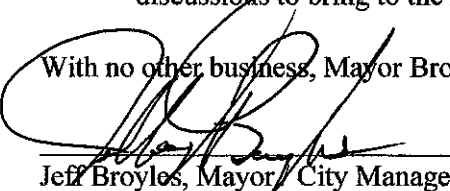
Old Business

Alderwoman Venable asked if they were going to fill the seat. City Attorney Paul Frye stated the Charter says it has to filled but, Mayor Broyles stated it does not put a time limit on it. Ms Venable asked if we are going to fill it or not. Mayor Broyles stated that is completely up to the Board.

New Business

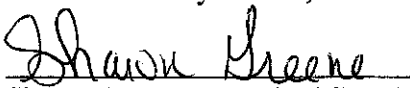
Alderwoman Venable voiced concern about the parking at the ball field in reference to boaters having room to put their boats in the water. Mayor Broyles stated I do have some ideas and discussions to bring to the Board after Budget Workshops.

With no other business, Mayor Broyles adjourned the meeting at 7:05 pm



Jeff Broyles, Mayor / City Manager

Attest this 6<sup>th</sup> day of June, 2023



Sharon Greene, Recorder / CMFO



# Bluff City Police Department

## MONTHLY REPORT



2023  
Year

May  
Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	77	81	32	190
ISSUED CITATION(S)	124	142	0	266
WARNING CITATION(S)	24	39	0	63
PATROLED MILE(S)	2326	2881	0	5207
ARREST(S)	16	19	0	35
OFFENSE REPORT(S)	11	20	0	31
ALARM(S)	5	10	6	21
ACCIDENTS	2	3	0	5
ANIMAL CALL(S)	2	0	0	2
MSD REPORT(S)	20	21	0	41
FUNERAL ESCORT(S)	1	0	0	1
DOMESTIC ASSAULT(S)	3	1	0	4
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	1	0	0	1
D.U.I.(S)	2	0	0	2
DRUG VIOLATION(S)	8	6	0	14
USE OF FORCE REPORT(S)	0	0	0	0

Approved by: Chief Depew

6/2/2023

**CITY OF BLUFF CITY**  
**Water Plant & Distribution System**  
**Board of Mayor and Alderman Monthly**  
**Report for May 2023**

**Water Plant:**

The Water plant is operating normally, pumping an average of 259 thousand gallons per day. Our water tank level was at an average of 46.75 feet with 60 feet being full. The minimum our water tank level got in May was 39.14 feet. While the maximum tank level for the month was 52.78 feet. The water plant operated flawlessly with no shutdowns during the month.

**Distribution System:**

We repaired 4 leaks in our distribution system leaks this month. Most of our findings remain to be those coming from old galvanized service lines and older style setters that are leaking from the cut off valve.

**Sewer Department:**

Sewer Department is operating well with there being no overflows in the month of May. Based off of recent work completed throughout town, our sanitary sewer system seems to be in a healthier situation.

**Streets Department:**

City workers are working hard maintaining the brush pickup throughout town. Our designated day for brush pick up is on Wednesday and Thursday, with work orders being top priority.

If you have any questions please call City Hall at 538-7144. Thank you.

Allen Moultrie  
Public Work Supervisor