

Minutes
Bluff City Board of Mayor and Aldermen
Regular Meeting
May 2, 2023

Mayor Broyles called the meeting to order at 6:00 pm

Members present were Julie Venable, Sandra Madison and Carol Keith

Ben Adams was absent

Prayer was given by Carol Keith, followed by the Pledge of Allegiance, led by Greg Depew

Mayor Broyles opened the floor for the following:

Recognitions, Proclamations, and Awards

Mayor Broyles stated none tonight, but I am honored that my good friend, Mr Clay Walker, the Chief Executive Officer in Networks, is with us tonight. Bluff City is a longstanding partner of that organization. Mr Walker stated we are working on a lot of projects. Our biggest issue is with workforce. We have been trying to recruit from people who are leaving the Military, helping our employers. Mr Walker stated I appreciate Mayor Broyles. He speaks his mind on what he feels this direction of organization should go, and always look out for Bluff City.

Mayor Broyles presented Mr Clay a Bluff City Lapel Pin and granted him honorary citizenship of our town.

Discussion / Action- Meeting Minutes for April 4, 2023

Motion to approve was made by Vice Mayor Keith. Second by Alderwoman Madison. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith – Yes. Motion carried.

First Session – Public Comments – None

Discussion / Action – Public Hearing – Ordinance 2023-002: An ordinance to Rezone a portion of certain real property located at 552 Cedar Street from R-2 to R-3

City Attorney Paul Frye read the ordinance which amends the Bluff City Zoning Map to show a portion of the property to be rezoned to R-3 Medium Density Residential District. Public Hearing opened at 6:13 pm. No comments. Hearing closed at 6:14 pm. Motion to approve was made by Alderwoman Venable. Second by Alderwoman Madison. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith – Yes. Motion carried.

Report from Mayor / Town Manager – Jeff Broyles

Mayor Broyles asked Randy Beckner, with Mattern & Craig to brief us on current projects. Mr Beckner stated we have the ongoing projects back on track and moving. The only thing left on Main Street is the surface paving. The Railroad Street sewer line is complete and in service. The garage pump station is complete. However we are waiting for the pump manufacturer to do a pump start up and it looks like around May 14th or 15th. There will be some clean up and fencing on that project.

Mayor Broyles thanked the Board for allowing him to manage the town another month. We are going in the right direction. I am confident in the Board that I serve. Mayor Broyles stated I am really proud to see this R.D. Phase 3 come to an end. We will be a lot more efficient.

Mayor Broyles stated that he and Sharon (CMFO) have been taking a microscopic look at the 2023-2024 Budget. The Staff has been in the training phase. The supervisory staff, including myself, were able to complete the caring workplace. We were the first municipality to pick up that program. That training will soon be filtering down to all our employees. Mayor Broyles stated that Allen (Public Works Supervisor) led a really good session of OSHA and Safety Training. Mayor Broyles stated that there is all kinds of training going on in the Police Department as well. The Watson System implementation is 99% complete. The staff and I sit down and did an after - action report review. Greg's folks and Jeanann gave great feedback on how it went.

Mayor Broyles reported that he had hired a Building Inspector, Josh Carter.

Second Session Public Comments – None

Report from Town Attorney Paul Frye

Mr Frye stated I am working on a Social Media Policy for the City and when completed I will present it to you.

Discussion / Action – Financial Report – Sharon Greene

Ms Greene presented the following on Fund Balances as of March 31, 2023: General Fund - \$2,152,249.00, Sanitation Fund - \$27,885.00, Special Police Fund- \$5,736.00, Debt Service Fund - \$163,794.00, Sinking Fund - \$3,094.00, Water/Sewer Fund- \$1,015,121.00. Motion to approve was made by Vice Mayor Keith. Second by Alderwoman Venable. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith – Yes. Motion carried.

Report from Chief of Police – Greg Depew

Chief Depew presented the monthly report for April, 2023. (SEE ATTACHED)

Chief Depew stated we are doing a lot of training. I couldn't be more pleased with all the employees. We have focused on some problem areas and I hope it has made a difference.

Report from Public Works Supervisor – Allen Moultrie

Mr Moultrie presented the monthly report for April. (SEE ATTACHED)

Mr Moultrie stated that the water plant was down for a total of 4 days and 12 hours due to high turbidity. The 4 days were not consecutive. They were for like 8 hours, 4 hours span.

Mr Moultrie reported they had found and repaired 4 leaks. Mr Moultrie stated that brush pick up is on Wednesday's and Thursday's with workorders taking priority. Mr Moultrie asked that brush

be placed in the right of way to insure no damage to personal property or cars. Mr Moultrie stated we are in a better place than we were. Mayor Broyles stated Allen we are in a better place due to your leadership.

Finance and Administration – Sharon Greene

Ms Greene stated I've been working hard especially the past 2 days. Mayor Broyles stated Sharon has attended the TAMCAR Conference and always takes things away from that time she spends with her colleagues.

Report from Sullivan County Commissioners – None present

Board of Mayor and Aldermen Comments

Alderwoman Venable stated Allen (Moultrie) has always done a great job and the first thing I noticed was he works with the men. He doesn't just give orders. Ms Venable stated I spoke to the lady about her rezoning request for 552 Cedar St and she was smiling ear to ear and was very grateful.

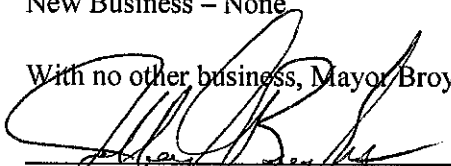
Alderwoman Madison thanked everyone for coming.

Vice Mayor Keith greeted everyone and stated I want to thank our Mayor. Mrs Keith stated he has truly been working and all this has come together. Let's continue to work together.

Old Business – None

New Business – None

With no other business, Mayor Broyles adjourned the meeting at 6:35 p.m.



Jeff Broyles, Mayor / City Manager

Attest this 2nd day of May, 2023



Sharon Greene, Recorder / CMFO

CITY OF BLUFF CITY

Water Plant & Distribution System Board of Mayor and Alderman Monthly Report for April 2023

Water Plant:

The Water plant is operating normally pumping an average of 229 thousand gallons per day. Our water tank level was at an average of 46.34 feet with 60 feet being full. Water plant was down for a total of 4 days and 12 hours, the cause of the water plant being down was due to high turbidity levels during rain events and power flickers during high wind.

Distribution System:

We are continuing to find and repair leaks throughout our distribution system. We currently repaired 4 leaks this month. Those issues range from 3 leaking laterals from the main, to a meter setter replacement.

Sewer Department:

Sewer Department is operating well with there being no overflows reported in the month of April. We are still pulling excess amounts of wipes from the pumps at the Igloo pump station. We do ask that you refrain from flushing wipes, because they get wrapped around the pumps impellers and make them less efficient, leading to greater chance of overflows.

Streets Department:

City workers are working hard maintaining the brush pickup and the mowing throughout town. Our designated day for brush pick up is on Wednesday and Thursday, with work orders being top priority. We also would like to ask that brush be placed in right of way area to assure no damage to personal property while picking up brush.

If you have any questions please call City Hall at 538-7144. Thank you.

Allen Moultrie
Public Work Supervisor



Bluff City Police Department
MONTHLY REPORT



2023 April
Year Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	98	81	49	228
ISSUED CITATION(S)	158	125	0	283
WARNING CITATION(S)	82	58	0	140
PATROLED MILE(S)	2358	3365	0	5723
ARREST(S)	5	3	0	8
OFFENSE REPORT(S)	10	8	0	18
ALARM(S)	4	4	2	10
ACCIDENTS	2	1	0	3
ANIMAL CALL(S)	2	1	0	3
MSD REPORT(S)	10	9	0	19
FUNERAL ESCORT(S)	1	0	1	1
DOMESTIC ASSAULT(S)	0	0	0	0
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	0	0	0	0
D.U.I.(S)	0	1	0	1
DRUG VIOLATION(S)	2	4	0	6
USE OF FORCE REPORT(S)	0	0	0	0

Approved by: Chief Depew

5/2/2023

Chief My Depew