

Minutes  
Bluff City Board of Mayor and Aldermen  
Regular Meeting  
September 6<sup>th</sup>, 2022

Mayor Broyles called the meeting to order at 6:00 p.m.

Members present were Carol Keith, Ben Adams and Heather Motitz

Sandra Madison was absent

Prayer was given by Pastor Vernon Perry, followed by the Pledge of Allegiance

Mayor Broyles opened the floor for the following:

Recognitions, Proclamations, and Awards

Mayor Broyles introduced Representative Scotty Campbell with a brief description of his duties. Mr Campbell stated I appreciate the Speaker of the Tennessee House of Representatives putting the trust in me just as the people have in this district. Mr Campbell gave a more detailed description of the areas he represents.

Mayor Broyles recessed the meeting and presented Representative Campbell our personal city lapel pin.

Discussion / Action –Minutes for August 2, August 9, August 16, August 23, 2022

Motion to approve all above listed minutes was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

Public Comments – None

Presentation by the Sullivan County Public Library

Mayor Broyles introduced Sarah Lowe, Branch Manager of Thomas Memorial Library. Mrs Lowe described the different programs available at the library. Mrs Lowe stated they have been rewarded a test grant to help fund basic computer courses. Suzanne, new Marketing Director for Sullivan County Public Libraries, presented a hand out of their programs. Mayor Broyles thanked them for coming.

Discussion / Action – Alderman Vacancy Interviews and Potential Appointments

Mayor Broyles stated we will see any candidate that would like to be interviewed. Lisa Arnold of 483 Shawnee Drive stated I am excited to put my application in and offer what good I can do for the community.

Carolyn Payne of 4818 Bluff City Hwy stated I would like to be a member of the Board. I'm sure as a Board working as a team we could get a lot done.

Mayor Broyles asked if anyone else was interested in approaching the Board about the vacancy. No response. Mayor Broyles asked for nominations from the Board. Vice Mayor Adams nominated Lisa Arnold. No Second – Motion fails. Motion to postpone was made by Alderwoman Keith. Second by Vice Mayor Adams. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion / Action – Board Member Appointment to the Planning and Zoning Commission

Mayor Broyles stated that Vice Mayor Adams volunteered during workshops. Mayor Broyles asked if anyone else would like to be on that commission. Motion to nominate Vice Mayor Adams was made by Alderwoman Keith. Second by Alderwoman Moritz. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion / Action – Board Member Appointment to the Bluff City Family Committee

Mayor Broyles stated during workshop Alderwoman Moritz volunteered for this position. Motion to appoint Ms Moritz was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion / Action – Financial Responsibility concerning the Phase Three Water/Sewer Project

Mayor Broyles presented a document from Mattern and Craig requesting a letter stating you are aware of the overrun and that the Town is willing to cover it. Motion to approve signing the letter of responsibility was made by Vice Mayor Adams. Second by Alderwoman Moritz. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion/Action –Caring Workplace Initiative

Mayor Broyles introduced Christina Peters with FTTD explained this is a United States Department of Labor Initiative. Ms Peters explained that they work with people with issues such as addictions or mental health issues. Vice Mayor Adams stated I think this is a fantastic program and this is what our area needs. Motion to approve was made by Vice Mayor Adams. Second by Alderwoman Moritz. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion/Action – Veterans Day Parade

Mayor Broyles proposed that we have a Veterans Day Parade on November 12<sup>th</sup> at 2 p.m. The parade would start at Railroad Street and end at the Impact Community Center. We would host the parade and manage the traffic and have Police and Public Works present. Motion to approve was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion / Action – Rename the Bluff City Pavilion to Wells Park

Mayor Broyles stated we as a board have the authority to rename any property we own. The pavilion now has a 911 address of 127 Holston Drive. Motion to rename the pavilion area to Wells Park was made by Alderwoman Keith. Second by Vice Mayor Adams. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Discussion / Action – Request to Surplus Town Property (Public Works)

Mayor Broyles requested permission to dispose of surplus equipment and sale to the highest bidder. These items are not repairable. Motion to approve was made by Alderwoman Moritz. Second by Vice Mayor Adams. Vote went as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes. Motion carried.

#### Report from Mayor / Town Manager – Jeff Broyles

Mayor Broyles thanked the staff, fellow board members and citizens for the support they have given him.

#### Report from City Attorney Paul Frye

Mr Frye reported that the delinquent tax letters went out last week and there were 109 of them. The money is starting to come in.

Discussion/Action – Financial Report – CMFO Sharon Greene

Ms Greene presented the fund balances as of July 31, 2022. They are as follows:  
General Fund - \$2,205,426.00, Sanitation Fund - \$40,134.00, Special Police Fund - \$8,461.00,  
Debt Service Fund - \$113,190.00, Sinking Fund - \$3,094.00, Water / Sewer Fund - \$845,646.00.  
Motion to approve was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went  
as follows: Alderwoman Keith – Yes, Vice Mayor Adams – Yes and Alderwoman Moritz – Yes.  
Motion carried.

Report from Chief of Police Greg Depew

Chief Depew presented the monthly report for August 2022. (SEE ATTACHED)

Mr Depew stated we are moving forward with the DTF stuff. I will be attending the meeting in  
September representing our town. Mr Depew reported they had hired a new officer, Josh Paul,  
who was a reserve officer for the city.

Report from Public Works Supervisor – Allen Moultrie

Mr Moultrie presented the monthly report.

Mr Moultrie reported that they had no overflows in the month of August. Mr Moultrie stated we  
are still pulling excessive amounts of wipes from the pumps at the igloo pump station. We ask  
that you do not flush wipes because they wrap around pump impellers making them less efficient  
leading to a greater chance of overflows.

Mr Moultrie asked that people get their work orders in for brush pickup as the pickup days are  
Wednesday and Thursday. Mr Moultrie stated that the water plant is operating normally.

Reports form Committees

Mrs Broyles stated they had their second meeting last night. I have people contact me that could  
not actually come to the meeting, but I still give them the information. We are working on the  
flyer to give to welcome new residents. We are working on getting a list of new residents within  
the last year. Mrs Broyles explained that their next meeting will be working on their by-laws.

Report from Sullivan County Commissioners — None present

Alderman Comments

Alderwoman Keith stated it is good to see everybody and it is good to see our Stated Representative Scotty Campbell.

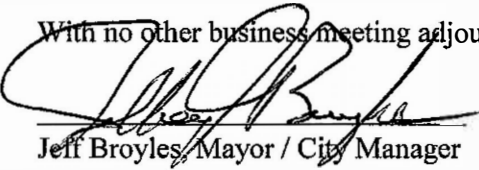
Vice Mayor Adams thanked everyone for coming. Mr Adams stated I am very excited about getting the water system back up and running.

Alderwoman Moritz stated I want to do what's right for everyone and make this community better. I want to get things back to when everybody got together and knew everyone.

Old Business – None

New Business – None

With no other business meeting adjourned a 6:55 pm.



Jeff Broyles, Mayor / City Manager

Attest this 6<sup>th</sup> day of September, 2022



Sharon Greene, Recorder / CMFO



**Bluff City Police Department**  
MONTHLY REPORT



2022      August  
Year      Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	51	71	0	122
ISSUED CITATION(S)	88	75	0	163
WARNING CITATION(S)	18	36	0	54
PATROLED MILE(S)	3255	3165	0	6420
ARREST(S)	7	5	0	12
OFFENSE REPORT(S)	8	7	0	12
ALARM(S)	5	6	2	13
ACCIDENTS	7	4	0	11
ANIMAL CALL(S)	4	0	0	4
MSD REPORT(S)	17	12	0	29
FUNERAL ESCORT(S)	0	0	0	0
DOMESTIC ASSAULT(S)	1	0	0	1
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	0	0	0	0
D.U.I.(S)	1	0	0	1
DRUG VIOLATION(S)	2	0	0	2
USE OF FORCE REPORT(S)	0	0	0	0

Approved by: Chief Depew

9/6/2022