

Minutes
Regular Meeting
Bluff City Board of Mayor and Aldermen
June 7, 2016

Mayor Wells called the meeting to order at 7:00 p.m.

Members present were Sandra Madison, Jack Stratton, Ray Harrington, John Harrison and Richard Bowling.

Prayer was given by Richard Bowling, followed by the Pledge of Allegiance.

Mayor Wells opened the floor for the following:

Comments from City Engineers- Mattern & Craig

Representative Randy Beckner, with Mattern & Craig reported that they had held the pre-construction conference on May 24th. Mr Beckner stated that they have prepared the Notice to Proceed, which is dated June 20th which will be their start date and will establish their substantial completion date which will be by December 17th and final completion date by January 16th. Mr Beckner reported that the Water and Sewer plans were submitted to Rural Development and to TDEC and they have received the written approval from TDEC and a verbal approval on the sewer plans but have not received a letter yet. Mr Beckner stated that they had received some minor comments from Rural Development that they are currently addressing. Mr Beckner stated that he hoped to have those two projects advertised before our next meeting.

Citizen Comments- First Section-Audio including Citizens Comments available upon request for a fee of \$3.00.

Discussion / Action – Minutes Regular Meeting- May 3, 2016

Motion to approve was made by Vice Mayor Harrington. Second by Alderman Bowling. All in favor. Motion carried.

Discussion / Action – Minutes from Special Called Meeting – June 1, 2016

Motion to approve was made by Alderman Harrison. Second by Vice Mayor Harrington. Vote was as follows: Alderwoman Madison abstained. All others in favor. Motion carried.

Discussion / Action – Junk Pick-up Day in July, 2016

Mayor Wells stated that the notice needs to be put on the June water bill. Motion to approve was made by Vice Mayor Harrington. Second by Alderwoman Madison. All in favor. Motion carried.

Report from Mayor Wells

Mayor Wells reported that she attended the Metropolitan Planning Organization and one thing that was put into the budget was to try to get a new traffic light at the Industrial Park in Piney Flats. Mrs Wells explained that we have been spending quite a bit of money on repairs on the traffic light. Mrs Wells reported that it would be approximately \$800,000.00 but that amount would not come from Bluff City it would be State and Federal money received by the Metropolitan Planning Organization.

She had spoken to BTES in reference to a street light in Jarrell's Mobile Home Park and it should not be long before they replaced that and as soon as the development is complete we would need another street light there.

As requested from the last meeting, three trees have been cut down and the stumps removed.

In reference to a fire hydrant near Lady & Son- Johnson City has that water and it is only a 2 inch line so there is no way to put a fire hydrant there and they have no plans in the near future for one.

The Parking for the Park and Pavilion Only sign has been installed.

The engineer has looked at making more parking available at the boardwalk and they will discuss it at the next regular meeting.

She had talked to someone from Elizabethton about the Veteran's Memorial Park and he was giving her additional information about the plaques and the procedure they went by, and she is going to meet with him for further discussion.

Report from City Attorney Paul Frye – No Report

Comments from Board Members:

Alderwoman Madison thanked everyone for coming and invited them to come back.

Alderman Stratton stated to keep on they are doing good and he has not been here but 2 months but he feels good that everyone is working together to get things done.

Vice Mayor Harrington thanked everyone for coming out and they are on the right path now.

Alderman Bowling stated that he is like John (Harrison) he feels that everything will be worked out if they are given the time.

Report from City Recorder / Finance Officer Sharon Greene:

Ms Greene reported the following fund balances as of April 30, 2016:

General Fund - \$451,193.00, Sanitation Fund- \$11,300.00, Special Police Fund-\$2,494.00, Debt Service- \$174,516.00, Sinking Fund-\$3,095.00, FHA Reserve- \$691.00, Water / Sewer- \$316,705.00. Motion to approve was made by Alderman Harrison. Second by Alderman Bowling. All in favor. Motion carried.

Report from Chief of Police Greg Depew: SEE ATTACHMENT – MONTHLY REPORT

Chief Depew reported that quotes on the Police Cruisers were as follows; Johnson City Ford – Total Package Delivered and ready to go, other than installing our radio -\$34,725.18, Friendship Ford delivered -\$36,205.50. Chief Depew reported that the group from Murfreesboro he is still working on the price, but he could give them a roundabout price. Their price of the vehicle alone without any of the police equipment on it is right around \$28,000.00 and they are getting an estimate on them taking it to have all the equipment installed. He said he should have their total tomorrow.

Chief Depew reported that he, the Mayor and Sharon have worked on sending paperwork out to local dealerships and garages on getting quotes on vehicle repair for the upcoming year. He has sent 4 letters out and he is waiting to get those back to see which is the cheapest.

Everything is going well. They are working radar on Main Street.

Report from Public Works Supervisor- Allen Moultrie – (SEE ATTACHED)

Mr Moultrie reported that the pump stations are operating as normal. Mr Moultrie asked that the citizens be more vigilant of the sewer cleanouts that are on or near banks as we have had two in the last two weeks that have been ran over and it could cause sewer issues such as backups.

Doing mowing and brush pickup.

Fixed 4 water leaks. One is on a 2 inch line and there are just a few homes on the line. Mr Moultrie stated that that line may need to be discarded as we have a 6 inch line nearby that we can tap into and close out that line. Mayor Wells thanked him for his hard work.

Report from Water Department Operator- Dean Fields – (SEE ATTACHED)

Mr Fields reported that the water plant is operating normal with all samples and paperwork in compliance. Mr Fields reported that Dawn Taylor with TDEC came to do the tri-annual survey. Mr Fields explained that she is from the state and comes out and lets them know what they are doing right and what they are doing wrong. In completion of the inspection which took 3 days, she found no deficiencies and was pleased with the water plant operations. Mr Fields thanked Allen Moultrie and the other public works people that helped him get ready for the inspection.

In water distribution Ms Taylor inspected the dead end lines to check for chlorine residual and we had one of the highest chlorine residuals. Mr Fields stated that we had a 1.7 as the lowest and we can run down to a .2. Mayor Wells thanked him for his hard work.

No County Commissioner was Present- Due to Budget Meetings

Old Business- None

New Business- Alderman Harrison recommended that they keep the City Manager as is and save the city \$10,000.00.

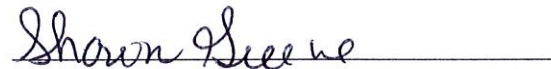
Citizen Comments – Second Section

With no other business, a motion to adjourn was made by Alderman Harrison. Second by Alderman Bowling. All in favor. Meeting was adjourned at 7:32 p.m.



Irene Wells, Mayor / City Manager

Attest this 7th day of June, 2016



Sharon Greene, City Recorder/Finance Officer

CITY OF BLUFF CITY

Department Of Public Works Board of Mayor and Alderman Monthly Report for May 2016

Sewer Department:

The pump stations are operating normally. I would like to ask the citizens of Bluff City to be more vigilant of sewer cleanouts that are on or near banks or driveways, because we have had two cleanouts that have been ran over by lawnmowers or by cars that could lead to sewer issues.

Street Department:

Me, and the staff have been working hard keeping up with the brush pickup. Mowing has continued at the pavilion, ballpark, City Hall, Bluff City Highway, and throughout town. In the month of May/June: we have fixed four water leaks: Cedar Street, Lakeview Cir, and two on Lakeview Dr. Three of the leaks fixed were due to leaking lateral and the last leak was due to two holes that were found on the two inch line on Lakeview Dr.

If you have any questions, please give me a call 612-4145. Thank you.

Allen Moultrie
Public Works Director

CITY OF BLUFF CITY
Water Plant & Distribution System
Board of Mayor and Alderman Monthly
Report for May 2016

Water Plant:

The Water plant is operating normally with all samples and paperwork in compliance. On May 24-27 Dawn Taylor with TDEC came out to do our tri-annual sanitary survey where she inspected our water plant, entry point and observed our standard operation procedures. In completion of the inspection Mrs. Taylor found no deficiencies and was pleased with how we are operating our water plant.

Distribution System:

The Distribution System is operating normally and to state specs. We continue our leak detection program weekly. As noted we have found and fixed several leaks in past couple months. Mrs. Taylor also inspected our distribution system in checking our chemical readings, daily operations and repairs. In completion Mrs. Taylor found no issues and approved how we operate and have met all state requirements in our distribution system.

If you have any questions, please give me a call 538-8096 or cell 612-2541. Thank you.

Dean Fields
Chief Water Plant Operator
Distribution ORC.

Minutes
Special Called Meeting
Bluff City Board of Mayor and Aldermen
June 21, 2016
11:30 A.M.

Mayor Wells called the meeting to order at 11:30 a.m.

Members present were Sandra Madison, Jack Stratton, Ray Harrington, John Harrison and Richard Bowling.

Prayer was given by Ray Harrington followed by the Pledge of Allegiance.

Mayor Wells opened the floor for the following:

Citizen Comments – First Section –Audio including citizen comments is available at City Hall for a fee of \$3.00

Public Hearing on Ordinance 2016-004:

City Attorney Paul Frye read the ordinance which is an ordinance to Adopt a Continuing Budget and Tax Rate. Hearing was opened at approximately 11:35 a.m. Comments followed. Public Hearing closed at approximately 11:40 a.m. Motion to approve Ordinance 2016-004 on Second Reading, was made by Vice Mayor Harrington. Second by Alderman Bowling. Vote was as follows: Alderwoman Madison – No, All others in favor. Motion carried.

Discussion / Action – Ordinance 2016-005:

City Attorney Paul Frye read the Ordinance which names 2 existing streets, William J. Private Drive and Daffodil Lane. Motion to approve on first reading was made by Alderman Bowling. Second by Vice Mayor Harrington. Vote was as follows: Alderwoman Madison – No, All others in favor. Motion carried.

Discussion / Action – Approve hiring another lawyer to represent Bluff City against M & M Appliance:

City Attorney Paul Frye stated that this is a property maintenance issue and he has a conflict of interest due to representing the actual property owner, so the Mayor is asking to have the authority to hire, if we have to, a substitute City Attorney in the amount of up to \$150.00 per hour. Mayor Wells stated that she has talked to the owner of the business and he has asked that she give him until Friday afternoon to take care of the problem and she has agreed to allow that time. Mayor Wells stated that we have been promised before to have all those appliances removed and therefore she wants the motion in case they do have to go with an outside attorney so she won't have to come back to the board and ask permission. Motion to approve was made by Alderman Harrison. Second by Alderman Bowling.

Vote was as follows: Alderwoman Madison voted- No. All others in favor. Motion carried.

Discussion / Action – Budget:

Mayor Wells read the proposed revenues and appropriations. Copy available at City Hall.

Motion to approve \$500.00 donation to Boone Lake Association was made by Alderman Bowling. Second by Alderwoman Madison. All in favor. Motion carried.

Motion to approve \$10,000.00 donation to the Bluff City Fire Department was made by Vice Mayor Harrington. Second by Alderwoman Madison. All in favor. Motion carried.

Mayor Wells asked if they agree to leave the donation to Piney Flats Fire Department at \$3,000.00. Motion to leave it at \$3,000.00 was made by Alderman Bowling. Second by Vice Mayor Harrington. City Recorder/ Finance Officer Sharon Greene asked if they were making a motion to approve all of these. Mayor Wells stated no they don't have to if they are not going to change it. Ms Greene asked if they are not going to change it do they have to make a motion. Mayor Wells asked City Attorney Paul Frye if that was correct. Mr Frye stated that they are not doing voting right now on the actual budget. Ms Greene stated unless they are changing what we have they do not need to make a vote. Alderman Bowling stated he would not think so. Mr Frye stated that this is traditionally done in a workshop.

City Recorder/Finance Officer Sharon Greene reported that the transfers they discussed previously about putting money back into Debt-Service, whereas they only put \$5,000.00 in last year, to keep our balance at around \$120,000.00 that is after their Debt Service payments, we need to go back to \$8,000.00 per month. Ms Greene stated that in reference to the special drug fund it is reported in the General Fund and then at the end of the year we need to transfer it to the Special Drug Fund as this is the money to buy drug related equipment.

Mayor Wells explained that the garbage fee from the provider increased from \$10.50 a month to \$12.00 and asked if they wanted to pass that increase along to customers or keep it as is. City Recorder / Finance Officer Sharon Greene reported that if we did not increase it we would be paying out more than we have coming in. City Attorney Paul Frye asked if they were going to have a workshop and if so this can be discussed at that time and they will do ordinances at that time. Mayor Wells asked if he was saying that they can't make the changes and then have the first reading at a Special Called meeting. Alderman Bowling stated if we are going to have a workshop we don't need to do it. Mr Frye stated if you are going to have a workshop they can discuss it in the workshop. Mayor Wells stated that if we can get the board's okay on what way they want to go as they are trying to get the budget out on time, and get it exactly the way that

they want it and then have a meeting. Mrs Wells asked if they could decide if they wanted the city to pay the extra \$8,000.00 or pass it on to the citizens, as they have everything else taken care of. Alderman Harrison stated that he felt that it will be too much on the older people as we are going up on water and this too. Alderwoman Madison stated that she felt the same way as a lot of people can't afford it and she feels we should leave it at \$10.50. Alderman Stratton stated that he agreed with the statement she (Alderwoman Madison) just made. Mayor Wells stated so we are going to leave it at \$10.50.

Mayor Wells asked if they could meet on Friday for a Special Called Meeting. Decision was made to meet Friday morning at 9:00 a.m. City Attorney Paul Frye stated that he needs the figures by Thursday.

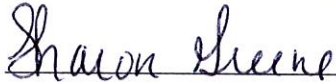
Citizen Comments – Second Section – None

With no other business a motion to adjourn was made by Alderman Bowling. Second by Alderman Harrison . All in favor. Meeting adjourned at 12:30 p.m.



Irene Wells, Mayor/ City Manager

Attest this 21st day of June, 2016



Sharon Greene, City Recorder/ Finance Officer

Minutes
Special Called Meeting
Bluff City Board of Mayor and Aldermen
June 24, 2016
9:00 A.M.

Mayor Wells called the meeting to order at 9:00.

Members present were Jack Stratton, Ray Harrington and Richard Bowling.

John Harrison and Sandra Madison were absent.

Prayer was given by Richard Bowling, followed by the Pledge of Allegiance.

Mayor Wells opened the floor for the following:

Citizen Comments- First Section – None

Discussion / Action- First reading on Appropriation Ordinance No. 2016-006

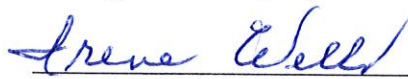
City Attorney Paul Frye read the ordinance which is an Appropriation Ordinance for the Fiscal Year ending June 30, 2017. Motion to approve on first reading was made by Alderman Bowling. Second by Vice Mayor Harrington. All present in favor. Motion carried.

Discussion / Action- First Reading on Ordinance 2016-007

City Attorney Paul Frye read the ordinance which is an Ordinance to Provide for the General Revenue of the Town of Bluff City, Tennessee for the Fiscal Year 2016-2017. Motion to approve on first reading was made by Vice Mayor Harrington. Second by Alderman Bowling. All present in favor. Motion carried.

Citizen Comments- Second Section- Audio containing Citizen Comments available upon request at City Hall for a fee of \$3.00.

With no other business, motion to adjourn was made by Alderman Bowling. Second by Vice Mayor Harrington. Meeting adjourned at 9:05 a.m.



Irene Wells, Mayor / City Manager

Attest this 24th day of June, 2016



Sharon Greene, City Recorder/ Finance Officer